

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
NEW DELHI**

TENDER NOTICE (N I T)

1. Item rate limited sealed tenders are invited for “**Annual Maintenance Contract of Reverse Osmosis water purifier systems installed at CSIR HQ, CSIR Science Centre, IPMD and Maharani Bagh Guest House, New Delhi**”. Estimated cost of the work is **Rs 295688.00** totally based on **prevailing market rates**. The Earnest Money is **Rs 6000.00** and the time for completion of the work is **twelve months**.
2. Contractors/ Manufacturer’s of R.O. units or their authorized dealers working with **CPWD, MES, Railway, State PWD’s, Semi-Government Organization** and / or from those who have worked for **CSIR or its laboratories** and successfully carried out **minimum one/ two/ three similar works of Rs 2.37 lacs / Rs 1.78 lacs / Rs 1.18 lacs** respectively and above during last five years need apply with proof of fulfilling the above conditions along with the proof of registration for TIN with Sale Tax Department, NCT of Delhi.
3. Tenders would be issued from **30.04.2010 to 07.05.2010** from the office of the Director (EC), Engineering Services Division, CSIR Complex, Library Avenue, Pusa, New Delhi – 110012 during office hours on payment of **Rs. 500/-** in cash or demand draft in favour of CSIR Complex. Tender Documents will be received back in sealed envelope (superscribing the name of the work and address of Contractor) upto **3:00 P.M.** on **10.05.2010** and will be opened at **3:30 P.M.** on the same day.
4. Tender documents can be seen at our website **www.tenderhome.com** and **www.csirhrdq.res.in**.

Director (EC)

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH

*****NOTICE INVITING TENDERS*****

1. Item Rate Limited Sealed Tenders are hereby invited for “**Annual Maintenance Contract of Reverse Osmosis water purifier systems installed at CSIR HQ, CSIR Science Centre, IPMD and Maharani Bagh Guest House, New Delhi**” from **Contractors/Manufacturer’s of R.O. units or their authorized dealers** working with **CPWD, Railways, MES, Post & Telegraph Department State PWD'S, Semi-Govt. Organizations** and/or from those who have worked for **CSIR or its Laboratories / Institutes** and have successfully carried out **minimum one/ two/ three similar works of Rs 2.37 lacs / Rs 1.78 lacs / Rs 1.18 lacs** respectively and above during the last five years need apply with proof of fulfilling the above conditions along with the proof of registration for TIN with Sale Tax Department, NCT of Delhi.
2. The estimated Cost of **Rs. 295688.00** (Rupees Two Lakhs Ninety Five Thousand six Hundred Eighty Eight only) is totally based on **prevailing Market Rates**.
3. Time for carrying out the work will be **twelve months** and the date of commencement shall be reckoned from the **tenth day of issue of award letter/intimation letter** for the work.
4. Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of the **Director (EC), Engg. Services Division, CSIR Complex, Library Avenue, PUSA, New Delhi - 110012**.
5. Tenders should be on the specified form (Non-transferable) which may be obtained from the Office of the **Director (EC), Engg. Services Division, CSIR Complex, Library Avenue, Pusa, New Delhi- 110 012** during office hours on payment of **Rs. 500/- (Rs. Five Hundred only)** in cash or as demand draft of a schedule bank drawn in favour of **CSIR COMPLEX, New Delhi (Non-refundable)**. Sale of tenders shall be from **30.04.2010 to 07.05.2010** during office hours.
6. Tenders should be submitted in double sealed covers superscribed with the name of the work, date and time of opening written both on the inner and outer envelopes. They will be received back upto **3.00 P.M. on 10.05.2010** and will be opened at **3.30 PM** on the same day in the office of the **Director (EC), Engg. Services Division, CSIR Complex, Library Avenue, Pusa, New Delhi-110 012**. Tender should be dropped in the tender box before the closing date and time indicated. In case these are sent by post these should be sent by **Regd. post/Speed post** addressed to the **Director (EC), Engg, Services Division, CSIR Complex, Library Avenue, PUSA, New Delhi - 110012**. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.

7. The Earnest Money amounting to **Rs 6000.00** (Rupees Six Thousand only) as demand draft or pay order of a schedule bank and drawn in favour of **CSIR Complex, New Delhi** should accompany the tender. Tenders received without earnest money will be invalid.
8. Earnest money will be fully forfeited if the contractor fails to commence the work as per letter of award. If any tenderer withdraws this tender within the validity period or makes any modification in terms and conditions of the tender which are not acceptable to the department, then CSIR shall without prejudice to any right or remedy, be a liberty to forfeit 50% (Fifty percent) of the Earnest Money absolutely.
9. The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
10. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
11. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer (both inclusive) He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

NOTE :

A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

12. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
13. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
 - i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
 - ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.

- iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
14. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
 15. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the **Employer** in any circumstances.
 16. The **Employer** does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
 17. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted alongwith the tender.
 18. Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
 - a). **DEFECTS LIABILITY PERIOD** - One month from the date of completion as certified by the **Employer**.
 - b). **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE – Rs Twenty Five Thousands (Rs. 25000.00 only)**. Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
 - c). **SECURITY DEPOSIT** A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to him.
 - d). **COMPENSATION** Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

19. Clause 28 of the Condition of Contract for works i.e. **“ESCLATION”** will not be applicable in this contract.
20. Tenderers should submit the proof of their registration for TIN with the Sales Tax Department while tendering for works in N.C.T. of Delhi as per Works Contract Act, 1999. Deduction of Sale Tax will be made from their running / final bill on all works as applicable within N.C.T. of Delhi.
21. As the site of the work is in restricted area, hence, there will be curb on traffic movements in specified hours. Nothing extra shall be paid on this account.
22. As the work is to be taken up in the running office, the Contractor should plan the execution of work in such a way that the working of the office is not disturbed. Nothing extra shall be paid on this account.
23. **Contractor should quote rates of all the items and should not leave the rate blank/ un-quoted. The tenders in which rate of item/ items are not quoted are liable to be rejected.**