

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
HUMAN RESOURCE DEVELOPMENT GROUP
CSIR COMPLEX, LIBRARY AVENUE, PUSA,
NEW DELHI-110012**


No.: 4(46-01)/RTI/2015-E.-III(Cx)

Date: 15.01.2015

OFFICE MEMORANDUM

In pursuance of CSIR O.M. No. 6-9(131)/05.E.III dated 09.12.2014, Head, HRDG has been pleased to designate the following officials as C.P.I.O., Appellate Authority and A.P.I.O.s for CSIR-HRDG under sections 5(1), 5(2) and 19(1) of RTI Act-2005 with immediate effect:

| No. | Public Authority under RTI | Brief Description of Work under RTI | Name of Designated Officials |
|-----|----------------------------|--|--|
| 1. | First Appellate Authority | He is the 1 st Appellate Authority under RTI Act. | Sh. Rajesh Verma, Senior Principal Scientist |
| 2. | C.P.I.O. | To Provide information to persons requesting for it under RTI Act. | Sh. S A Hasan, Senior Scientist |
| 3. | A.P.I.O. | To assist CPIO in gathering information and preparing parawise reply to RTI applications received. | 1. Sh. R K Meena, S.O.(G) EMR, Pool, Symposium/Seminar, General Administration, SSB/YSA matters. 2.Sh. J S Menon, S.O.(G) Examination Unit matters. |


(Veena Jain)

Deputy Secretary (Cx)

Copy to:

1. US, O/o Director General, CSIR
2. PS to Joint Secretary, CSIR
3. PA to Head, HRDG
4. PS to CVO, CSIR
5. Dr. DS Bedi, CPIO, CSIR
6. PS to Sr. DS (HR)
7. PS. to Sr. DS (CO)
8. PS to Sr. DS (Exam)
9. PA to DS (Cx)
10. PA to DS (EMR)
11. Individuals Concerned
12. All Divisional/Sectional Heads of HRDG, CSIR Complex.
13. Sh. Rajesh Verma, Sr. Principal Scientist - It is also requested to kindly host this O.M on CSIR HRDG Website.
14. Office Copy.